



# Maritime Academy Charter School

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Philadelphia, PA 19137

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## MINUTES

### BOARD OF TRUSTEES MEETING

2700 E. HUNTINGDON STREET – ROOM 101

WEDNESDAY – JUNE 21, 2023 - 5:00 pm

### VIA ZOOM LINK

<https://us02web.zoom.us/j/88226581564?pwd=bjBMOVJjbHJKL3d3WHhNRzBvR0Mwdz09>

Meeting ID: 882 2658 1564 - Passcode: kKp2R0

Dial in Number: 929 205 6099

Meeting ID: 882 2658 1564 - Passcode: 130672

### BOARD MEMBERS PRESENT

Scott Cointot, Chairman	Cynthia Hudson
Louis Cavaliere	Nathan Hauser
Mary Anne Celenza	Michael LaGrassa
Robert Cook	Michael Mattioni
Minerva Cruz	Arthur Sulzer
Lew Grill	Robert Vacchiano
	Richard Venuti

### PROXY

Michele Krajewski (Cointot)  
Tummona Fisher (Cointot)

### ABSENT

### MACS STAFF

Eugene Mattioni, CEO  
Matthew Wilson, HS Principal  
Stephen Hewitt, HS Asst. Principal  
Laura Bischoff, ES/MS Asst. Principal  
Kimberly Bonanni, SPED Director  
Joyce Fanega, Dean of Students  
Nicole Wenger, Reading Specialist  
Kelly Brennan, Counselor

### GUESTS

Craig Butler, Foundations, Inc.  
Gerry Malkowski, Facilities Director

### Roll Call / Review of Minutes

Capt. Cointot requested all board members review the minutes from the May 2023 meeting and asked for a MOTION to approve:

FIRST: Richard Venuti

SECOND: Louis Cavaliere

No objections heard; all were in favor (two proxy), there were no nays, and the MOTION was APPROVED unanimously.

**Proposed General Fund Budget for 2023-2024**

Mr. Butler reviewed the proposed General Fund Budget for Fiscal Year 2023-2024 (amount based on 820 students):

Opening Fund Balance	\$ 4,719,751
Estimated Revenue	\$18,930,966
Estimated Expenditures	\$18,515,833
Projected Fund Balance	\$ 5,134,884

The projected fund balance is slightly lower than last year due to federal dollars combination reduction and includes salary increases of 3% across the board (board approved at the May 2023 meeting), retirement at 34% net (a decrease from 2022-2023 at 35.26%) for traditional PSERS and the alternative retirement plan. ESSERS funding will go away next year. The timeline is ESSERS II expires 9/30/23; ARP ESSERS expires 9/30/24; some positions were hired with ESSERS funding and would be reduced or eliminated through attrition; also a good opportunity for admin to revisit class management. Debt service payments are 1.4mil annually and ARP ESSERS can be used for enhancements to the new building. Overall, we are in good shape.

Board Chairman, Capt. Scott Cointot asked for a MOTION to approve the proposed General Fund Budget for 2023-2024:

- MOTION: Robert Vacchiano
- SECOND: Arthur Sulzer

All were in favor (two proxy), there were no nays, and the MOTION was APPROVED unanimously.

**May Financial Report – Craig Butler**

Mr. Butler reviewed the current 2022-2023 actual YTD amounts for May 2023 (amount based on 820 students):

Opening Fund Balance	\$ 4,719,751
Total Revenue	\$13,076,940
Total Expenditures	\$14,364,450
Ending Fund Balance	\$ 3,432,241

Board Chairman, Capt. Scott Cointot asked for a MOTION to approve the May 2023 financial report:

- MOTION: Nathan Hauser
- SECOND: Lewis Cavaliere

All were in favor (two proxy), there were no nays, and the MOTION was APPROVED unanimously.

**Board Chairman’s Report – Capt. Scott Cointot**

Nothing to report at this time.

**CEO Report – Eugene Mattioni**

**ACE-R - Charter Renewal – Five Years**

Mr. Mattioni is pleased to announce that MACS has received its charter renewal for five years with conditions; at this time, we are unsure of what those conditions are but they shouldn’t be too unreasonable. This means an increase in revenue of approximately 95/100 million dollars paid out over the five year period; \$19/20 million annually. We will be able to effectively operate a K-12 Charter School, educate 820 cadets, and continue to maintain an excellent staff of teachers, administration, and support staff. The official public announcement will be on June 26, 2023 and it will be presented to the Board of Education on June 29, 2023. Many thanks to our Renewal Team headed by CEO Mattioni, members Matt Wilson, Stephen Hewitt, Peter Saunders, Laura Bischoff, Joyce Fanega, Kim Bonanni, Roseanne Ahlholm, Craig Butler, Jermaine Ithier, and our entire Administration Team. We met on a regular basis since August of 2022. It also means we will be able to solicit more favorable Bond financing terms. Charter Renewal is a key component that bond vendors look at for interest in the sale of Charter School bonds, in addition to having a stable and competent school management and Board of Trustees.

### **Status of 201 and 202**

The lease has been finalized. The final piece is a Letter of Credit to be created in lieu of the landlord holding a security deposit. The lease provides for a security deposit of \$180,698.00. In discussion with Truist Bank, the letter of credit has a very modest fee attached to it for us to secure the deposit funds. Alliance HSP is willing to accept a Letter of Credit in lieu of a cash deposit. This permits having more funds available for improvements at 201 and 202. Mr. Mattioni recommends we wait until after 6/29/2023 when the charter renewal application goes before the Board of Education for approval, then sign the lease after.

Capt. Cointot asked for a MOTION to approve/sign the lease for building 201 and 202 after we receive confirmation from the Board of Education to officially approve the five year charter renewal with conditions:

MOTION: Nathan Hauser  
SECOND: Cynthia Hudson

All were in favor (two proxy), there were no objections, and the MOTION was APPROVED unanimously.

### **Apply Philly Charter**

MACS has signed a MOU (Memorandum of Understanding) with Apply Philly Charter to remove any concern(s) the Charter School might have on our enrollment lottery and wait list. With the assistance of Principal Peter Saunders, Principal Matt Wilson, and IT Director, Jermaine Ithier, who responds to Epicenter compliance, we acknowledged that we made an error in submitting a timely lottery and wait list data to Ms. Mariel Ziegler of the Charter School Office. Ms. Mariel Ziegler is the person responsible for this domain and she permitted us to supplement our submission of the waitlist and lottery information. It was accepted and gave us the necessary points in the scoring system for Charter Renewal. ApplyPhilly Charter takes the burden of the lottery and wait list out of our hands. Any interested student will be able to go online at [applyphillycharter.org](http://applyphillycharter.org). An application takes only a few minutes to complete.

### **MTSS Draft Plan (Multi-Tiered System of Supports)**

Mr. Mattioni recognized that in order to address MTSS, we needed a very strong team of knowledgeable educators. Teacher counselor, Kelly Brennan and Teacher Reading Specialist, Ms. Nicole Wenger, informed him that they had the skill set needed to create the programs for MACS K-12. Mr. Mattioni then created a team composed of our Principals with access to all MACS Administrators, Social Workers, School Psychologist and Professionals. They created the plan that we presented as part of a corrective action to the ACE-R report to the Charter School Office. In addition, the team had access to Kerry Stouffer and Jay Waugh, experts in the field from Foundations, Inc. The plan that is proposed will be presented by Ms. Brennan and Ms. Wenger. The multi-tiered system of supports (MTSS) is the most recent initiative in education, probably since we opened as a charter school. We had some difficulty with our ACE-R report; scoring zero in Special Education and English Learners; we received zero out of a possible 20 points. This was not because we do not have great programs and support in these domains, but we were missing some documentation, screening and monitoring data in the format desired by the scoring system and Charter School office. In addition to the foregoing, we have a School Social Worker and School Psychologist to support our many programs. MACS will have an opportunity to address concerns about the ACE-R scoring system.

### **MTSS Presentation by Ms. Wenger and Ms. Brennan**

The Maritime Academy Charter School Multi-Tiered System of Supports (MTSS) Framework and Guidance Document serves as the core reference document for MTSS implementation. The Framework and Guidance document offers an overview of the six components of MTSS, the roles and responsibilities of school personnel, reference documents to guide implementation and future plans of how all phases of MTSS will be rolled-out. It is important to note that the MACS Core Leadership Team will revise the Framework and Guidance Document as necessary with updated resources and information. The Framework addresses three domains in which MACS is targeting in order to improve student outcomes. It provides a guidance overview addressing six necessary components that are pertinent to ensuring leadership, educator, and student success throughout the MTSS process. Lastly, it will outline tools such as assessments, evidence based interventions, and on-going professional development that are needed so that MTSS processes and protocols can be implemented with fidelity

and competence. Capt. Cointot stated board members will be very engaged and looks forward to seeing the status reports of MTSS.

### **Policy Transgender and Non-Conforming Youth and Attendance Policy-Early Dismissal and Tardiness**

The transgender and non-conforming youth is a new policy now required by the Charter School Office as a compliance matter. Ms. Laura Bischoff and Ms. Fanega are looking into implementing this policy. We have also requested our legal counsel, Damian Sammon, to look into the creation of the appropriate policy. In addition, we have found that our attendance policy requires revision, in particular with lower grades at our Elementary and Middle School. Some parents appear to be gaming our system for reasons that are not rational. We are still being impacted by the effect of school closures and COVID.

### **Other Noteworthy Events:**

- 8<sup>th</sup> grade move-up
- High School Graduation
- High School Summer Programs
- North River Development Corporation
- End of Year Review
- Kindergarten Graduation
- Boat Building Launch at the Independence Seaport Museum
- Northwind Sail - Weather and Tides & Currents
- 8<sup>th</sup> Grade Middle School Dance
- Sea Cadet Picnic at HS
- Athletics
- SPED Clean-up at Bridesburg Park
- High School Trip to Washington
- Visit to the TS State of Maine
- HS Sports Banquet and G.O.A.T. Award
- Girls on the Run
- Captain Theel Change of Command/Retirement Ceremony – Battleship New Jersey

### **High School Report – Matthew Wilson**

We held our graduation ceremony and celebrated our 67 graduates on June 7th. A special thank you to Captain Cavaliere and our commencement speaker Lucy Feria for participating in the ceremony.

### **Class of 2023 (68 Seniors)**

- 26 Plan to Attend a Four-Year College
- 12 Plan to Attend a Two-Year College
- 8 Plan to Attend a Trade School
- 3 Plan to Enter Workforce Programs for Students with Disabilities
- 3 Plan to Go into the Military
- 2 Plan to Attend the Philly Shipyard Apprenticeship Program
- 14 Plan to Go Directly into the Workforce

**MACHS seniors will be attending 16 different colleges/universities/trade schools.**

### **Senior Achievements:**

- 27 seniors successfully completed AP courses in Literature, Environmental Science, and U.S History
- 3 students received full scholarships to attend Williamson College of the Trades which covers tuition, room, board, and textbooks
- 27 seniors participated in our Red Cross Blood Drive. Trista Murphy and Jayla Carrasquillo were awarded \$250 scholarships for their efforts in organizing the blood drives.
- 46 seniors attended Maritime's first overnight senior trip to Washington D.C. and experienced the Holocaust and African American Museums.
- *Four Chaplains Essay Award* – Samantha Hamilton won first place with an award of \$1000.00.

### **Community College of Philadelphia Highlights:**

- 4 (four) seniors participated in the Community College of Philadelphia – Dual Enrollment Program earning both high school and college credits. A total of 7 courses were taken with a total of 21 college credits earned.

### **2022-2023 Special Events**

- Winter Music Concert
- Sports Banquet
- Spring Music Concert
- PSAT & SAT School Day
- Red Cross Blood Drives (2)
- College & Career Fair
- National Honor Society Induction
- Science Dissections- Squid, Sea Star, and Perch
- Biology Class working with Bioinformatics Unit with UPenn’s GSE Program
- Production and celebration of Monthly Heritage Videos
- Student Government Elections
- Multiple joint professional development sessions with math teachers in grades 6-12. Aligning content standards and curriculum mapping & assessments.
- Special Speakers in AP Environmental Science to promote STEM careers such as Nursing and Forensic Science
- Joint essay projects within history and English departments
- Civics class conducted a mock trial
- Math Department Pi Day Celebration

### **School Nurse Report**

1. Every student's health screening was completed with the exception of three 11th graders. Most of the students had not had a health screening in five years.
2. All immunizations have been gathered and updated in PowerSchool.
3. Medical problems and allergies for students have been identified and entered them in PowerSchool.
4. Collaboration with the Eagle Eye Mobile. Although they are full for the next school year, we are on a waitlist for 24-25 school year. Our cadets will be examined and have access to free or discounted exams and glasses. We had two students that were in desperate need of glasses. We were able to obtain a voucher for each student. One student took advantage and had her eye exam and received two pairs of glasses, all of which were free. The other student has not made her exam appointment yet.
5. We had a few injuries this year that were quickly and successfully handled. One student broke his toe playing football in the yard, one student had a mouth injury and was in danger of losing two teeth. The quick actions of staff allowed us to protect his teeth which enabled the dentist to wire them in place, ultimately saving his teeth.
6. Along with injuries there have been a few medical situations as well. Two students were escorted to the hospital; one student fainted in the bathroom and hit her head, the other student had a panic attack that was much different than most. We also had another cadet develop hives all over his face and body, just to find out that he had eaten shrimp for lunch. He then informed us that he was allergic to shrimp. The cadet was given Benadryl quickly and was monitored until his mom arrived and took him to the hospital.
7. We are in the process of preparing new papers to be sent home to parents that will explain the function of the health office, to collect updated health concerns, as well as inform parents of students that are missing certain vaccinations.

**Keystones:** In May of 2023, all 9th graders and non-proficient 10<sup>th</sup> and 11<sup>th</sup> grade cadets took the English and Algebra exams. All 10th grade and non-proficient 11th grade cadets took the Biology exams. We expect results in late August 2023.

**Advanced Placement Courses** - Results will be announced July 5, 2023.

**Attendance:**

**Average Daily Attendance (ADA)**

<b><u>2016-2017</u></b>	<b><u>2017-2018</u></b>	<b><u>2018-2019</u></b>	<b><u>2019-2020</u></b>	<b><u>2020-2021</u></b>	<b><u>2021-2022</u></b>	<b><u>2022-2023</u></b>
90.91%	92%	92.18%	93.29%	95%	80.8%	79.16%

**Summer Attendance Recovery:**

Activity	Teacher/Sponsor/Coach	Dates of Program	Time	No. of Cadets
Attendance Recovery	Ms. Karnes	Aug 7- Aug 18	9AM-2PM	21

**Summer Credit Recovery: In Person School - Using Edgenuity Program and Teacher Support**

Activity	Teacher/Sponsor/ Coach	Dates of Program	Time	No. of Cadets
Math	Ms. Castro	July 10 – August 4	9:00-11:00 AM 12:00-2:00 PM	7
History	Ms. Simon	July 10 – August 4	9:00-11:00 AM 12:00-2:00 PM	13
English/Science	Ms. McCormick	July 10 – August 4	9:00-11:00 AM 12:00-2:00 PM	7
Electives	Mr. Lott	July 10 – August 4	9:00-11:00 AM 12:00-2:00 PM	5
ESY (at the high school)	Mr. Clark	July 11 – August 4	9:00-11:00 AM 12:00-2:00 PM	4-6

**Maritime Themed Summer Programming**

Capt. Cointot stated it's important that the counselors keep focusing on getting students interested in the maritime programs.

Activity	Point Person	Cadet Names/Grade	Dates of Program	No. of Cadets
Recruit Training at Ft. Indiantown Gap, PA	Chief Hentnick	Sabjan Kotarja (11 <sup>th</sup> ) (Serving as a staff cadet)	June 30 - July 8	2
Petty Officer Leadership Academy at Ft. Indiantown Gap, PA	Chief Hentnick	Anthony Varela (11 <sup>th</sup> )	June 30 - July 8	1
Petty Officer Leadership Academy Camp Geneva, FL	Chief Hentnick	Sabjan Kotarja (11 <sup>th</sup> )	June 9 - 17	1
STEM at Naval Academy	Chief Hentnick	Sabjan Kotarja (11 <sup>th</sup> )	June 19 – 23	1
Sea Cadet Training (multiple courses) at SUNY Maritime College	Ms. Karnes	Chief Hentnick- one week Ms. Karnes- one week Donta Jones- two weeks (11 <sup>th</sup> )	July 9- July 23	1
Seaport Museum Sailing Program	Mrs. Jackson		7/14,7/28,8/11,8/25	
Glen Foerd Riverway Ambassadors	Mrs. Jackson	Juan Contreras (12 <sup>th</sup> ) Imani Mills (11 <sup>th</sup> )	July 10 – August 18	2
Maritime College (SUNY) STEM program	Mrs. Jackson	Imani Mills (11 <sup>th</sup> ) Danielle Adeyemi (11 <sup>th</sup> ) Donta Jones (11 <sup>th</sup> )	July 21 – July 26 July 28 – Aug 2	3
Mass Maritime SSLP	Mrs. Jackson	Imani Mills (11 <sup>th</sup> ) Danielle Adeyemi (12 <sup>th</sup> ) Yanira Hernandez (11 <sup>th</sup> ) Joel Hernandez (11 <sup>th</sup> ) Donta Jones (11 <sup>th</sup> )	July 30 - August 3	5
North Wind Sailing Excursion	Mrs. Jackson	Dates Just Finalized- Cadet Names to Follow	August 11-14	6

## **Elementary School Report – Peter Saunders**

### **New News**

**Chapel of the Four Chaplains Essay Contest:** Rising 8th grader Cherry Zhou was the first place winner of The Chapel of the Four Chaplains Essay contest. Cherry, under the tutelage of her RELA teacher, Ms. LaVerghetta, created an excellent essay discussing selfless service. For her effort, Cherry earned \$500 which she was given during our 8th Grade Move Up Ceremony.

**8th Grade Move Up:** On June 7<sup>th</sup>, we held our 8th Grade Move Up ceremony. We returned to The Sheet Metal Worker's Hall for this year's event. Our Move Up consisted of eighty-one (81) 8th graders. Our special guest was Board Member, Capt. Cavaliere who gave a great speech honoring Cherry and the rest of our 8th grade.

**The North Wind Schooner:** All of the cadets in 5th and 8th grade completed their trips on the North Wind in May. They were able to sail and participate in an engaging lesson on navigation. We look forward to continuing our relationship with Scott Hughes and his crew.

### **Highlights from the 2022-2023 School Year**

**Piloting Kickboard:** Throughout the year, our 2nd grade, 6th grade, and selected special education classes have been piloting our Positive Behavior Intervention System (PBIS) Kickboard. Using Kickboard, teachers were able to track both positive and negative behaviors. This allows us to quantify how often certain behaviors are happening. We also have created a token economy that allows cadets to earn MACS dollars to purchase items from our "school store".

**Lexia Frax & Reflex Competitions:** During the second half of the school year, we created two schoolwide competitions to encourage cadets to more actively use some of our computer based interventions. We first did a Battleship competition between advisories wherein they received points for using Lexia, which is a language

fluency program. Once that competition was complete, we had a second competition utilizing Reflex and Frax which are two math fluency programs.

**Designer Bag Bingo:** On April 28<sup>th</sup>, nearly 300 friends and families of Maritime came out to Designer Bag Bingo sponsored by our Home and School. This was the first time that Designer Bag Bingo had been held in many years and we hope to again make this an annual event.

**Annual Canned Food Drive:** During the holidays, we have traditionally held a canned food drive to support St. Mary's Food Pantry. Ms. LaVerghetta and some of our 8th graders were able to deliver all of this year's donations and provide much needed food for some of our local families in need.

**Family Math Night:** On January 25<sup>th</sup>, we held our first ever Family Math Night. This event allowed parents to come into our school and learn about what their children were being taught. Teachers also shared some simple math tips to allow parents to help support their cadets' learning. Finally, everyone was able to participate in some fun and engaging math games and activities.

**International Unity Day:** International Unity Day is another event that we were able to start back up post COVID-19. In its newest iteration, this event was a blast for all of the cadets and their families that participated. With Ms. Goldberg doing the bulk of the organizing, this formally small event was expanded to include food trucks and a book giveaway.

**School Fundraisers:** Between the school's special events coordinator and our home and school, we held several very successful fundraisers. The fundraisers included:

- Fall and Spring book fairs
- The Joe Corbi Pizza Fundraiser
- The Holiday Pie and Pastry Fundraiser
- Designer Bag Bingo
- Kiss The Pig
- Valentine's Day Candy-grams
- Monthly Dress Down Days

These events and a few smaller fundraisers raised well over \$15,000 which we can use to support our cadets.

**Career Day:** After a hiatus of several years, we were able to bring back our Career Day at the elementary school. Cadets in all of our grades were able to visit with people from various career fields and begin to dream about what they would like to be when they grow up.

**Diagnostic Reading Assessment Tracker:**

DRA tracking data shows that many of our cadets in kindergarten through 2nd grade made significant growth in their reading ability. This growth can be attributed to the Orton Gillingham Approach to reading instruction & Ms. Wenger's small group instruction.

**CLC and ESSERS Funding Report – Stephen Hewitt/Laura Bischoff/Joyce Fanega**

- We closed the school year program on May 31, 2023 for funding purposes, but maintained programming through ESSERS funding for the last week of school. Overall, it was a very busy and good start to the new Cohort 11 program (Grades K, 3 to 12), and another successful year for our Cohort 10 program (Grades 1 and 2). At the elementary school, we averaged over 150 cadets per day in the AM and PM programs; while at the high school we served an average of 60 cadets per week.
- We had 2 successful Girls on the Run programs ran throughout the school year funded with ARP ESSERS ACT24 funds. Both the Fall and Spring programs had over 40 girls participate in the 10 week programs and we had several of the girls and their families run the 5K Fun Runs in December and June.
- Our plans for summer programs are submitted. A professional development day is scheduled for Tuesday, June 27, 2023 for all summer staff. Summer programming at the elementary school begins on Wednesday, July 5, 2023. Currently there are over 80 cadets signed up for programming. Credit Recovery at the high school begins on Monday, July 10, 2023. A group of 24 cadets are rostered for credit recovery. Attendance recovery will run from Monday, August 7 through Friday, August 18, 2023.
- At the elementary school, the AM session will focus on remediation and enrichment in RELA and Math. After lunch, cadets will rotate through hour-long sessions that enrich in Math, Science, RELA, Art, and Health. Maritime themes will be used throughout these lessons.



- We are most thankful to the teaching staff and tutors at each location for a challenging and successful academic year.
- Mr. Wilson thanked the board for the opportunity to serve as his first year as principal; it was very challenging and he appreciated their support.

### **Specialized Services Report – Kim Bonanni**

**Special Education Total Number of Cadets** = 172

**Special Education Exited Students** = 6 (some of these students have been special education for the majority of their school careers)

### **Special Education Updates:**

- All progress monitoring reports contain the language preferred by the Charter School Office. Beginning in the 2023-24 school year, we will be using the Progress Monitoring format embedded in the Special Education portion of PowerSchool.
- All transition documents for students age 14 and older will use the preferred language by the Charter School Office. All teachers received training on May 16.
- Cyclical Monitoring is tentatively scheduled for the week of November 13, 2023. Kerry Stouffer and I will begin assembling all documents on July 1, 2023.
- Transition report indicates all the transition activities done with cadets in grades 9-12. We provided more activities this year than in prior years. Additionally, we have worked with the Office of Vocational Rehabilitation (OVR) for five students. For seniors, OVR assists with long-term job placement and independent living (if desired by families) while juniors begin to complete paid summer jobs. OVR only works with those students who have significant impairment such as autism or an intellectual disability.
- Completed the PaPos Exit survey for the 13 graduating seniors.
- Completed and submitted Tables 8A, 9A, 1, 2, and 3 for state reporting.

### **ESL End of Year Update:**

- We tested 77 students in all and almost 80% of them made at least some progress.
- 57% of the students who made progress (45% of the total number of students) improved their scores by a whole level. This means, for example, that they went from scoring within a 1.0 range to a 2.0 range.
- 34% of the improved students (27% of the total number of students) increased by an *entire point* on the WIDA scoring scale, meaning that they may have gone from a 2.5 to a 3.5.
- Of these students, ***9 will be exiting the program entirely*** and will only be monitored for the next two years. Exiting the program is based on their WIDA Access score as well as language rubrics completed by their classroom teacher and their ESL teacher. **This has been the largest number of ESL exiting students in the last five years.**
- We have made the required changes to the ESL documents and have added both the rubric and the continuation and exit letters in home language to their files.

### **Social Worker Report – Faith Sawyer**

- Attended the last GPHA and MACHS monthly meeting for the 22-23 SY.
- Assisted with a custody order situation for an elementary school student. Updates were made to his file and attendance as he was out for the remainder of the school year.
- Conduct parent meeting for elementary school students (siblings) as it pertained to an upcoming custody hearing on 6/20/2023.
- Attended a follow up intervention meeting for middle school students (as well as siblings). Met with the CUA provider (outside services). This was to address the current issues and next steps of action.
- Facilitated one on one meetings with teachers and students for their upcoming court case on 6/20/2023. Finalized the new tentative attendance policy proposal to be submitted to supervisor; awaiting approval.
- Completed custody letters for the two students (siblings) that have a court hearing on 6/20/2023.

### **Federal Programs Report – Dr. Alex Schuh and Zoe Groff**

This is a brief overview of federal programs and grant activities in June 2023. Federal Programs Coordinator (Dr. Schuh) and Assistant Coordinator (Zoe Groff - School Frontiers) have continued to focus on a number of projects, on a variety of timelines:

### **1. ARP ESSER Monitoring Visit (August 14-17)**

Mario Gutierrez and Kelly Flynn from School Frontiers have been assisting Alex Schuh with preparing for the **upcoming DeLoitte/PA Dept. of Education monitoring of the ARP ESSER grant** spending. The DeLoitte monitoring will be thorough, but is intended primarily to identify and improve any issues the school might have involving federal spending procedures and guidelines (multiple bids, etc.). It is not intended to flag problems in the way that a regular financial audit is conducted. The monitoring of ARP ESSER, will take place over **three days on site at the school, from August 14<sup>th</sup> to the 16<sup>th</sup>**. Dr. Schuh and other staff members will continue to work with Betty, Mr. Mattioni, and Foundations in order to be fully prepared. All **required submissions for the audit are due August 7<sup>th</sup>**. Note that the **majority** of requests for this audit are the **responsibility of Foundations, Inc.**

### **2. Federal Programs Monitoring 2022-23 (May 9, 2023) and Corrective Action**

Following the Federal Programs monitoring of the 2022-23 school year federal Title programs (Titles I, II, III and IV) on May 9<sup>th</sup>, the federal monitors requested the submission of several additional documents in the Financial section. These documents have been submitted or are in the process of submission and will be submitted by the June Board meeting. This request is part of Corrective Action on several items, primarily fiscal items. Note- this monitoring did not request information on ESSER or ARP ESSER spending. [Also Note- The monitors stated that no Title expenses can be made for the year until the Title budgets are submitted, which in this year's case was September 28<sup>th</sup>. The school should aim to **submit its Title budgets prior to the beginning of the school year for 2023-24.**]

### **3. Comprehensive Plan Updates**

The Three-Year Comprehensive Plan requires quarterly and annual updates following its submission. Dr. Schuh has been compiling and submitting quarterly updates in the FRCPP online form, which requires calculation of school performance relative to the school's goals.

### **4. ESSER and Federal Title Grant spending documentation/processing/planning**

The Federal Programs Coordinator and team are continuing to track spending and invoicing for federal funds, including federal Title funds for 2021-22, ESSER II funds, and ARP ESSER funds (including Act 24 funds and ARP Homeless funds). Note that the ARP ESSER grants have been approved by PDE and funds can be disbursed according to the grant model and guidelines.

- The approved ARP ESSER plans have been posted on the school's website, in accordance with federal and state law.
- DeLoitte will monitor the ESSER grants in a two to three day audit beginning on August 14<sup>th</sup>. The main purpose of that monitoring is to ensure that funds are being accounted for properly, timely and accurately in all ESSER and ARP ESSER categories. All schools receiving ESSER funds must participate in the monitoring.
- PDE is recommending that schools consider submitting revised ESSER II and ARP ESSER plans if they know that they have changes that they want to make to their original plans. School Frontiers, with input from the administration team and the Board, will be submitting a revised budget to PDE next month. Note that the end of ESSER II funding is Sept 2023 and the end of ARP ESSER is Sept 2024.
- On September 28, 2022, the Consolidated Title grant applications was submitted through the newly integrated myPDEsuite. Grant funds are being expended according to their submitted plan during the 2022-23 year - e.g., Title IIA funds are being used to pay teacher coaches in Math and English to improve student achievement (as measured by PSSA and Keystone exams targets as outcome goals). **The 2023-24 grant should be completed and submitted by the end of July 2023.**

### **5. PCCD Mental Health and Safety Grant updates**

Maritime was awarded a two year Pennsylvania Commission on Crime and Delinquency (PCCD) School Mental Health and Safety and Security grant for \$140,000 in October 2023. The grant funds are being used for the purchase of security cameras, SEL curriculum, and mental health supports. Quarterly reports on the activities under the grant are due each quarter (15<sup>th</sup> day after the end of the quarter). Dr. Schuh has been submitting those reports. Some of the spending has been completed, such as the security camera purchase. The majority of SEL

funds have not yet been spent. The SEL funds will be spent primarily on SEL curriculum and professional development for teachers, focused on improving student mental health.

#### **6. Charter School Annual Report writing and submission (due Aug. 1<sup>st</sup>)**

Dr. Schuh and the team from School Frontiers have been collecting information for the Charter School Annual Report, which is due August 1, 2023. The Annual Report is required by the PA Department of Education every year and is submitted in the FRCPP online system. Signatures of the CEO and Board Chair are required on the Report and of the CEO are required on the budget document for 2022-23. Areas reported on include: Special education, budget, administration, facilities, personnel certification, personnel changes, fundraising, federal monitoring and police department MOUs.

#### **7. Administrative Meetings**

The federal programs coordinator and Mario Gutierrez of School Frontiers met with the administration team weekly to discuss the Comprehensive Plan (aka School Improvement Plan), Federal Title Grants, Charter Renewal, ESSER grants, and the Charter School Annual Report.

### **School Counselor's Report – Ms. Jaime Donovan and Kelly Brennan (ES/MS)**

#### ***Weekly Counseling Sessions***

- Finishing up individual, small group, lunch bunch and whole class counseling sessions
  - Reflections, high and lows of the school year with all students

#### ***Grade-level Classroom Lessons for Transitioning to Middle School***

- Speaking with 5th graders about middle school expectations of next year
  - Expectations of the middle school
- Speaking with 6th graders about middle school expectations of next year
  - Moving to a new building, class dynamics and expectations

#### ***Collaboration / Prep for 2023-2024 School Year***

- Collaborating with the special education team to create and implement counseling goals for students that receive counseling services in their IEPs
- Assisting with rostering recommendations
- Looking for virtual or in person counseling seminars
- Looking to plan 8th grade visit to the high school in the fall
  - Preferably end of September/early October before high school application window opens
- Look into GoGuardian Beacon as a potential tool for the next school year

### **Athletic Director's Report – Kevin Schultz**

#### **Athletic Achievements:**

##### **Middle School:**

- The Girls **Cross Country** team WON the SEPCAL Championship!!
- The Boys and **Girls Basketball** Programs Doubled their win production from the prior year. The **Boys Basketball** team made the playoffs and lost in the first round.
- The **Girls Softball** team made it to the championship game as the #2 seed, but lost. The Boys Baseball team lost in the first round of the playoffs.

##### **High School:**

- **Girls' Varsity Volleyball** celebrated its inaugural season by going undefeated in league matches! The Varsity squad were also Divisional Champions and District XII 1A Champions! The team earned two 1st Team All Publics naming seniors Jaelyn Ferriera and LoriAnn Shorten to this prestigious list!
- The **Boys Varsity Basketball** team were 19 -3 during the regular season! The boys won two playoff games to finish in the top 16 of The Philadelphia Public League! The team had two first team All Publics: Yozuet Pagan and Dorean Devine II. Hakeem Crisden earned 2nd Team All Public, while Khair Chapman earned 3rd Team All Public.
- Both the **Baseball** and the **Softball** teams competed in the Philadelphia Play in Tournament Championship on Thursday, May 25th, and Monday, May 22nd. Baseball named four 1st Team All Publics: Luis Arroyo, [Adam Simmins](#), Jayriell Arroyo, and [Yariel Santiago-Campos](#). And 2nd Team All Public honors go to Dan Andre and

Jamir Smith. The softball team All Publics are: 1st Team; Kiley Kile, Natalie Mendieta. 2nd team: LoriAnn Shorten, Sanai Maxwell, Yareilis Santiago - Campos.

- In only the second full season the **Track and Field Team** has senior Stephen Ganthier place 6th in the 400M dash in the PPL Championship Meet!
- The **bowling team** had a great season! The Women's Team made the playoffs and the Men's team missed the playoffs by only 4 pins!
- We celebrated the return of our **CHEER TEAM** this season. The Cheer Team can be seen at all home Basketball Games!
- \*Both JV Girls (added new) and JV boys' basketball teams competed this season as well.

#### **Facilities Report – Gerry Malkowski**

- Preventative Maintenance performed on HVAC systems in all buildings.
- Replace filters - all units in buildings.
- Replace water filters in all buildings.
- Check all plumbing equipment; make repairs where necessary.
- Check all doors in every building; make sure they're operating correctly and make repairs where necessary.
- Capt. Cointot asked about the results of the ground samples around building 107; Mr. Malkowski stated he is still waiting to receive the results of the dirt samples from the University of Penna; they should be in by the end of next week but he doesn't expect there to be any problems. It should take a total of two weeks to complete the entire area of Astroturf.

#### **Adjournment**

Board Chairman, Capt. Scott Cointot asked for a MOTION to adjourn:

FIRST: Robert Cook  
SECOND: Richard Venuti

All were in favor (two proxy), there were no nays, the MOTION was APPROVED unanimously; the meeting was adjourned at 7:10 pm.